



**DUCHY of CORNWALL  
ST. MARY'S HARBOUR OFFICE**

**Health and Safety information for freight & passenger boat operators**

St. Mary's quay and off island quays are a busy hub of activity therefore caution and safe practice by all operators is paramount. To ensure that you, your passengers, quay operating personnel and your freight stay as safe as possible, please follow the information provided.

**Passenger embarking/disembarking**

Passenger boat operators MUST ensure that:

- Disembarking passengers are clearly informed that they should follow the marked pedestrian routes on the quays.
- All disembarking passengers to off island quays are informed that when waiting for a vessel for their return journey they should remain within the designated waiting area until the vessel operator states that they are ready to board.
- Prior to disembarking/embarking passengers, it is safe to do so and that cargo operations are not being undertaken or cause passengers to come into conflict with any cargo operations. Good communication between vessel skippers and quayside personnel is essential to ensure the safe and efficient movement of passengers and cargo on all quays.

**Freight Operators**

(Freight operator being a commercial maritime freight transporter that uses St. Mary's or off island quays)

Freight operators MUST ensure that:

- It is safe to undertake the loading/unloading of cargo and that the public are excluded from freight handling areas.
- Access to the freight area and the handling of freight is by freight operator personnel and authorised local cargo handlers only.
- Protective film or freight wrap is safely and appropriately disposed of.
- They liaise with the local community/local cargo handlers re: the removal of waste materials and transport of freight back to St Marys from off island quays.

**Local Cargo Handlers**

(Local cargo handler being persons who have been identified by the Isles of Scilly Steamship Group (ISSG) and listed with the Harbour Master on St Marys)

Local cargo handlers on off island quays, working in conjunction with ISSG freight customers MUST ensure that:

- They are present prior to the arrival of the Lyonesse Lady as detailed in the weekly off island launch schedules.
- They understand that the Master of the Lyonesse Lady has the right to refuse the discharging or loading of any freight if the captain deems any freight to be unsafe or unfit for shipping.
- They understand that the limitation of the ISSG's responsibility regarding freight items ends once it is discharged/removed t/from each quay.
- They abide by ISSG health and safety guidelines.

### **Public Access**

- The public are to stay within pedestrian designated routes and areas.
- Vehicles must not be parked on the quay. On St. Mary's, it is 'pick up/drop off' only for permit holders.
- Hazardous cargo is not to be stored on any of the quays but is for immediate 'pick up/drop off' only.
- All waste packaging materials produced by unpacking palletised goods are to be disposed of in the provided waste collection receptacles and waste storage area.
- Lone use of the quay is not recommended and should be avoided where possible by all operators.
- Lifesaving equipment, pedestrian routes and the cargo handling areas are kept accessible at all times.
- In the event of any oil spills efforts should be made to clean up using the equipment provided on site and the Harbour Office must be informed immediately.

### **Commercial Use**

- Prior to their initial use of the quay all commercial operators (freight and passenger carriers) shall register their intention to do so with the St. Mary's Harbour Master.
- Operators will comply with their own approved method statements and risk assessments whilst using the unmanned quays which will be made available to the Harbour Master upon demand. The Duchy reserves the right to refuse access to the quay if it considers the Operators are not complying with their own method statements and risk assessments or this guidance note.
- Operators will inform the Duchy of any HSE or MCA reportable incidents at any quay as soon as is practicable. **(01720 422768 or 07789 273626)**

- Operators should avoid using off island quays in low light conditions and will provide their own lighting to illuminate surfaces as necessary. St. Mary's quay is equipped with floodlighting which must be used in low light conditions.

### **All Vessels**

- Operators will ensure that current best practice guidance is followed when approaching, berthing, and mooring vessels at the quay.
- Vessels over 58t displacement are not permitted to berth on off island quays.
- Operators will ensure that all vessels carry and use adequate fendering (not just fixed belting) to prevent damage to the quay during berthing and while the vessel is moored alongside. Any damage must be reported to the Harbour Office immediately.

### **Emergency Contacts:**

Ambulance, Police, Fire or Coast Guard - **999**

St Mary's Harbour Master - **+44 (0)1720 422768 or 07789273626**

### **Further Information:**

Specific queries regarding the use of any of the Duchy managed quays sought from the Harbour Office at the following address:

Harbour Master's Office  
The Quay  
St. Mary's  
Isles of Scilly  
TR21 0HU